

NEIGHBOURHOOD ACTIVITY TRUNK - Booking Form

1. To book the Activity Trunk, please return the form to Festival of Neighborhoods at:

Festival of Neighbourhoods – Social Development Centre Waterloo Region

23 Water Street North, Kitchener N2H 5A4

PHONE: 519-579-3800 FAX: 519-578-9185

EMAIL: entries@festivalofneighbourhoods.ca



First come, first served with items from their order.

2. Once your booking request is received, you will be sent the booking confirmation.
3. Pick up the Trunk Monday to Friday between 9:30 am and 4:30 pm at the above address. If your event is on a weekend, the trunk must be picked up by 4:30 pm on the Friday before.
4. There is a fee of \$30.00 for wear and tear of items (this fee is waived for events organized and lead by youth under 21 years of age). Payment can be made by cash or cheque and is due when the Trunk is picked up. You will receive a receipt for your payment.
5. After your event, please check that you have all items before returning the trunk. Return the Trunk by the following day (or the following Monday if you had a weekend event).
6. This booking will be used as a pre-registration of your activity with the Festival of Neighbourhoods if held in Kitchener and we will follow up to complete the registration after the event.

I would like to book the NEIGHBOURHOOD ACTIVITY TRUNK for:

Event Name, Date & Time:

Neighbourhood Name:

Event Location:

Contact Name:

Contact Address:

Youth Group (if applicable):

Phone Number:

Fax:

Email Address:

Additional Notes

Payment Method

Cash

Cheque

By signing this agreement, I accept responsibility for the Activity Trunk and all of its contents while it is in my possession. Further, I understand it is my responsibility to provide appropriate supervision for the use of the equipment and supplies in the Trunk. I agree to verify the contents of the Trunk when I pick it up and will submit a report after the event has occurred that will document damaged or missing items.

Signature:

Date:

Please mark which items you need in the left-hand column.

When you receive your order, you will receive all the contents of the trunk(s) which you have indicated on this form. Make sure there is supervision of the activities at the gathering.

<input type="checkbox"/> Essentials			
Examples of Items	Qty Available	Qty Requested	Notes
10x10 canopy (assembly required)	2		
Water jug with tap	3		
A Frames	2		
Lawn Signs	5		
Coleman cooler	1		

<input type="checkbox"/> Individual Sports Items			
Examples of Items	Qty Available	Qty Requested	Notes
Net & pole structure	1		
Ping pong set	10 paddles, 3 balls		
Soccer balls	3		
Mini orange cones/markers	9		
Hockey Pucks	5		
Majik smash racket set	3 rackets, 3 birdies		
Baseball	1 baseballs, 1 bat		
Badminton set	2 rackets and 2 shuttlecocks		
Small orange balls	6		
Basketball	1		
Volleyball	1		
Tennis balls	12		
Football	2		
Assortment of small balls	7		

<input type="checkbox"/> Indoor Fun Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Foam building blocks	1 set		
Large building blocks	1 bag		
Play-dough set	1 set		
Foam Puzzle Mat	2 puzzle mats		
Lego	1 box		
Juggling Balls	3 balls		
Throw pong	1 set		
Bowling	1 set		
Wooden Building Blocks	1 set		

<input type="checkbox"/> Board Games Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Justice League Checkers	1		
Snakes and Ladders	2		
Polarity	1		

Line up 4	1		
Jumbo checkers/Super Tic Tac Toe Game Board	1		
Ludo Game	2		
What's the word	1		
Chinese checkers	1		

<input type="checkbox"/> Seasonal fun trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Sidewalk Chalk	5 sets		
Skipping ropes	9		
Hockey Skates - Y10-Y13	1 set		
Helmet	1		
Bob Skates	1		
Animal Tracks	3 pairs		

<input type="checkbox"/> Crafts Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Neon Pipe Cleaners	2 packs		
Popsicle Sticks	1 box		
Aluminum Foil	2 boxes		
Paper cups	1 box		
Brown paper bags	40		
Multicolored straws	2 boxes		
Yarn	5		
Construction paper	2 pkg		
Scissors	5		
Glue Sticks	20		
Glitter Glue	10		
Sticky Shapes	2 bags		
Stickers	2 sheets		
Foam Pages	2 pkgs		
Felt cloth	1 pkg		

<input type="checkbox"/> Drawing Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Pencil Crayons	1 box		
Construction paper	3 packs		
Wax Crayons	1 pkgs		
Glitter Glue	10		
Stencils	10		

<input type="checkbox"/> Scrapbooking trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Pattern paper pack	6 pkgs		
Alphabet Punch-outs	4 pkgs		
Loading Pocket Pages and Extension Posts	10 pkgs		
Sticky letters and numbers	1 pkgs		
Cardstock	1 pkgs		
Glue sticks	10		
Scissors	10		

<input type="checkbox"/> Paint Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Watercolor Palettes	3		
Cotton Smudges	3 bags		
Paint Brushes	45		
Paint Sponges	30		
Liquid Tempera Paint	12 bottles		
Coffee filters and paper plates	50		
Sponges	8		
Plastic cups and containers	30		
Plastic Table/floor protector sheet	1 roll		

<input type="checkbox"/> Jewellery Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Miscellaneous beads	10 packs		
Scissors	8		
Stretchy Jewellery String	5		
Liquid glue	2 containers		
Friendship Bracelets Book	1		
Seashells	2 boxes		
Multi-coloured string	4		

<input type="checkbox"/> Generic Games Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Tokens/Markers for games	100		
Dice and markers	1 set		
Deck of Cards	3		
Ratuki Card Game	1		
Large Dice	2		
Mini-Bowling Game	1 set		
Jacks	1 set		
Dominoes	1 set		
Mini Ping-Pong	2 rackets, 1 ball		
Marbles	127		

<input type="checkbox"/> Outdoor Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Ladder Golf	2 sets		
Safety Lawn Dart Set	1 set		
Mini golf	1 set		
Bubble blowers	6		
Scoops and Balls	3 sets		
Frisbees	15		
Children's Horseshoes	1 set		
Adult Horseshoes	1 set		
Bocce Ball Set	1 set		
Disc Slam and Disc Toss	1 set		

<input type="checkbox"/> Fun Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
24ft Parachute	1		
12ft Parachute with handles & balls	1		
Tug of war	2		
Horseshoe and Ring Toss Set	1		
Canvas Group Walkers	1 set		
Double Dutch Skipping Rope	1		
Build a Hula-Hoop Set	1		
Twister	2		
Large Ball Toss	1		
Bean Bag Toss	1		
Chinese Jump Rope	2		
Build a fort	1		
Washer Toss	1 set		

<input type="checkbox"/> Instruments Trunk			
Examples of Items	Qty Available	Qty Requested	Notes
Tambourines	9		
Mini drums	2		
Drumsticks	2 pairs		
Recorders	3		
Maracas	12		
Clappers	6		
Mini Cymbals	1 pairs		
Large plastic trumpets	2		
Bells	40		

FESTIVAL OF NEIGHBOURHOODS (PRE) REGISTRATION

This booking may be used to pre-register the activity for which the items are requested with the Kitchener's Festival of Neighbourhoods. If that is the case, and the activity is eligible, we will follow up after the event to ask additional questions and complete the registration.

The form you can use to complete the registration can be accessed here:
<http://www.waterlooregion.org/festival-of-neighbourhoods-registration-full>